

ORGANISATON'S DETAILS

Name of Employer

Trading name if different to above

Employer IRD number

 - -
Please use the same organisation name and IRD number that have been notified to the Inland Revenue for PAYE purposes.

Address

Contact person

Position

Contact Telephone

Email

Number of Employees

State your organisation's Christian Mission or Ministry:

DECLARATION

- Our organisation's primary activity is Christian mission or ministry.
- Our organisation (the Employer) selects the Koinonia Fund (the Scheme) as the chosen KiwiSaver scheme for the Employer's employees who will be automatically enrolled into KiwiSaver and those employees who choose to opt in to KiwiSaver and do not choose their own KiwiSaver scheme.
- The Employer agrees that all of the Employer's permanent employees are eligible to be members of the Scheme.
- The Employer agrees to verify the identity of each employee joining the Scheme, in accordance with the requirements of the Financial Transactions Reporting Act 1996, before that employee joins the Scheme. The Employer will keep records of that verification and provide access to those records to The New Zealand Anglican Church Pension Board (the Board) when reasonably requested by the Board.
- The Employer will comply with its obligations under the KiwiSaver legislation with respect to the Scheme, including distributing the Koinonia Fund Investment Statement to employees.
- The Scheme will remain the Employer's chosen KiwiSaver scheme until written revocation of this appointment is received by the Board and the Inland Revenue.
- If this application is accepted by the Trustees of the Scheme, the Employer authorises the Board to notify the Commissioner of Inland Revenue that the Scheme is the Employer's chosen KiwiSaver scheme and to pass on the information contained in this application.
- I am authorised to complete this form on behalf of the Employer.

SIGNATURE

DATE:

OFFICE USE ONLY

 The Trustees **accept / decline** the above organisation's application to select the Koinonia Fund as its chosen KiwiSaver scheme.

AUTHORISED SIGNATORY FOR TRUSTEES:

DATE:

DATE NOTIFICATION SENT TO INLAND REVENUE:

DATE ACKNOWLEDGEMENT RECEIVED: